



National Teams Manager (Men's/Women's)

Position Overview

The National Team Manager is responsible for the operational management and coordination of their assigned national team within Ireland Lacrosse. This role ensures smooth day-to-day operations, effective resource management, and comprehensive support for athletes and staff while aligning with Ireland Lacrosse's high-performance framework. The ideal candidate will have strong communication skills and be highly collaborative.

Key Responsibilities

Operational Management & Logistics

- Coordinate all team logistics, including:
 - Travel arrangements (domestic and international)
 - Accommodation bookings
 - Training facility reservations
 - Equipment management
 - Uniform distribution
 - Meal planning and coordination
- Develop and maintain detailed operational schedules
- Ensure all necessary resources are available for training camps and competitions
- Coordinate with venues and service providers
- Manage team documentation and records (including athlete eligibility)

Budget Management

- Oversee team-specific budget allocation and expenditure
- Track and record all team-related expenses
- Process reimbursements and payments
- Prepare financial reports for the National Teams Director
- Identify cost-saving opportunities while maintaining program quality
- Assist in budget planning for future seasons and events

Team Support & Coordination

- Serve as the primary point of contact for:
 - Athletes
 - Coaching Staff



- Support personnel
- Service providers
- Coordinate medical and support service appointments
- Manage team communication systems and protocols
- Organize team meetings and events
- Facilitate smooth information flow between all stakeholders
- Provide administrative support to the coaching staff

Compliance & Well-being

- Implement and monitor adherence to:
 - National Integrity Framework
 - Anti-doping regulations
 - Health and safety protocols
 - Code of conduct
- Coordinate player well-being programs
- Maintain emergency response protocols
- Ensure all team members complete compliance training (Anti-Doping, Codes of Conduct, etc.)
- Monitor and report on team climate and morale

Performance Support

- Assist in coordinating performance analysis requirements.
- Support the implementation of individual athlete performance plans
- Contribute to post-event reviews and reports
- Collect and maintain performance data as required
- Assist in campaign reviews following Benchmark Events
- Document lessons learned and best practices

Required Qualifications

- Minimum 3 years experience in sports team management
- Proven track record in logistics and operations management
- Strong financial management skills
- Excellence in organization and attention to detail
- Outstanding communication and interpersonal abilities
- Experience in international sports operations is preferred

Preferred Qualifications

- Degree in Sports Management, Business Administration, or related field
- Previous experience with national teams or high-performance sport



- Knowledge of lacrosse operations and requirements
- First aid certification
- Event management experience

Key Competencies

- Organizational Excellence
- Problem-solving
- Financial management
- Communication
- Time management
- Crisis management
- Cultural awareness
- Adaptability

Working Conditions

- Volunteer Part-time position based on team requirements. Expenses and travel are covered inline with Ireland Lacrosse's expense policy.
- Extensive travel is required during competition periods.
- Irregular hours, including evenings and weekends
- Remote work options for administrative tasks; however, the role requires attendance at all team events.

Reporting Structure

- Reports directly to the National Teams Director (Men's or Women's)
- Works closely with:
 - Team Head Coach
 - Support Staff
 - High-Performance Support Services
 - Administrative Staff

Performance Indicators

- Operational efficiency
- Budget management
- Stakeholder satisfaction
- Compliance adherence
- Documentation quality
- Communication effectiveness
- Problem resolution speed



- Team environment feedback

Application Process

Qualified candidates should submit:

- Current CV
- Cover letter
- Two professional references
- Sample operational plan

Ireland Lacrosse is committed to equal-opportunity employment and welcomes applications from all qualified individuals.

For more information or to submit your application, please contact [Contact Information].